

## Health and Safety Guidelines for School Visits

We hope that you have an enjoyable and worthwhile trip to Eden. We have identified below the main hazards that could affect your visit and we ask that you co-operate fully with us to ensure the smooth running of your trip. Please study the guidelines below and feel free to contact us if you have any concerns or feedback.

### General Safety Measures

- School staff are responsible for the supervision, welfare and behaviour of children at all times. Adult leaders should be aware of specific medical or behavioural conditions affecting group members.
- It is the lead teacher's responsibility to ensure that staff and children are fully briefed.
- Staff and children are divided into small groups to explore the site. If older children (12+) are allowed to explore in small groups adult leaders should set up regular rendezvous.
- All adult leaders should carry a list of the children in their group, and a comprehensive list of all staff and children present at Eden from their school.
- Eden staff trained in on-site emergency procedures and in dealing with vulnerable persons.
- Highly trained stewarding team with site-wide radio communications.
- Trained Paramedics plus a large number of trained first-aiders always on-site.
- As far as possible all school groups are met, given an introduction to Eden which includes a health and safety briefing, and provided with a base room.

Location	Description of Hazard	Like-likelihood	Seriousness	Control measures in place
Site-wide	Personal injury through slips, trips & falls.	Med	Low	<ul style="list-style-type: none"> <li>• Daily inspection of paths, steps etc.</li> <li>• Verbal warning in introduction.</li> </ul>
Lake, ponds, drainage ditches	Possibility of drowning	L	High	<ul style="list-style-type: none"> <li>• Life buoys present.</li> <li>• Eden team to give verbal warning if inappropriate behaviour spotted.</li> </ul>
Humid Tropics Biome	Heat exhaustion	L	M	<ul style="list-style-type: none"> <li>• Schools advised on appropriate clothing and drinking water.</li> <li>• Emergency cool room, help points and drinking fountains in Rainforest Biome.</li> </ul>
Site-wide	<ul style="list-style-type: none"> <li>• Allergic reaction to plants due to touch</li> <li>• Poisoning due to ingestion of poisonous plants</li> </ul>	L	M	<ul style="list-style-type: none"> <li>• Verbal warning given in introduction.</li> <li>• Eden hazardous plants manual provides reference in emergency.</li> </ul>
Site-wide	Personal injury from traffic/land-train	L	H	<ul style="list-style-type: none"> <li>• Verbal warning given in introduction.</li> <li>• Site-wide vehicle speed restrictions.</li> <li>• Large vehicles escorted on-site.</li> <li>• Signage clearly indicating land train route.</li> </ul>
Education Centre	Allergic reaction to products used in schools workshops	L	H	<ul style="list-style-type: none"> <li>• No nuts included in any of the products used.</li> <li>• Food transported/stored in airtight containers.</li> <li>• Verbal warning to teachers/children.</li> </ul>
Site-wide	Possibility of abduction/assault by member of the public			<ul style="list-style-type: none"> <li>• On site Emergency and Vulnerable persons procedures.</li> <li>• School staff responsible for location of their group at all times.</li> </ul>